

Al-salam suburb  
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## Hazem Azzam

### Objective

I am looking forward to work in an environment filled with challenges and difficulties that would show my skills and my abilities, as I would like to acquire many of the skills to upgrade my experience and values as an employee.

### Personal

Marital status	Married
Nationality	Jordanian
Date and Place of birth	26/07/1986, Amman

### Education

B.s degree in Management Information System (MIS) from Al-balqa Applied University with average 3.18 out of 4 graduated in 2/2009.

### Skills

Training Packages , Training ROI , Training KPIs , Balanced Scorecard ,  
KPI Dashboards , KPI Report , KPI implementation , HRIS ,  
Performance Management, MS-office, Programing Language.

### Training

I trained in department of facilities in Jordan Bank, from: 20/2/2006 to 31/5/2006.  
I trained in information technology department in (Municipality of Greater Amman), from: 16/8/2008 TO 16/9/2008.

### Work Experience

I am a Training and Development Specialist in Technical and Vocational Training Corporation (KSA-Riyadh), from: 25/10/2009 until Now.

### Duties

- Soft skills training delivery.
- Identifying training and development needs within corporation through job analysis.
- Designing and developing training programs based on both corporation and individual's needs.
- Devising training strategy for the corporation.
- Monitoring and reviewing the progress of trainees through questionnaires and discussion with managers.
- Evaluating training programs.
- Communication with training centers.
- Member of a team " job analysis "
- Performance measurement

I was a Part Time Customer care in Al-hadaf Company for trading (Jordan - Amman) from 9 / 2005 until 9 / 2009

**Courses**

- Oracle 10 G Software Professional (SQL, PL/SQL, Forms, Reports).
- Islamic Finance, from Training center in Amman Chambers Commerce.
- Advanced selling strategy and negotiation of trade, from Training Center in Amman Chambers Commerce
- Income Tax Law, sales of Jordan, from Training Center in Amman Chambers Commerce.
- Job ethics, from Enjaz

**Languages**

Arabic: native language (mother tongue).

English: very good written and spoken.

\*\* References can be proved upon request